

L2217



WASHINGTON STATE RECORDS COMMITTEE
 RECORDS INVENTORY, DISPOSITION AUTHORIZATION & TRANSFER SCHEDULE
 REFERENCE: RCW 40.14

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1. AGENCY TITLE		2. OFFICE OF RECORD		3. RECORDS COORDINATOR OR CUSTODIAN (TYPED) PHONE			4. SIGNATURE		5. DATE OF SUBMITTAL			PAGE 1 OF 1 PAGES	
6. NO.	7. RECORDS SERIES TITLE	8. FUNCTION/PURPOSE	9. OPR OF OFR	10. INCLUSIVE DATES		11. LOCATION OF OTHER COPIES	12. VOLUME OF RECORDS	13. CUT-OFF	14. RETENTION PERIODS			15. DISPOSITION AUTHORITY NUMBER	16. REMARKS
				FROM	TO				OFFICE	RCDS CTR	TOTAL		
The Evergreen State College		Secretarial Office/Dean L2217		Eileen Humphrey			<i>Eileen Humphrey</i>		12/12/76				
1	Faculty Recruitment file	Maintain information RE: faculty applicants for possible hiring	OPR	1970	present	----	10cu.ft.	FY	2 yrs	0 yrs	2 yrs	77-2-18294	
2	General Reference	Maintain information for use in current work	OFR	1973	present	----	8 cu.ft.	FY	2 yrs	0 yrs	2 yrs	77-2-18295	
3	Records Inventory, Disposition Authority and Transfer Schedule, GAA-53, copy 2	Inventory of office records and retention schedule. Disposition authority for all records series.	OFR	1976	present	Archives*	1 in.		until 1 yr. after last records series has been disposed of		until 1 yr. after last records series has been disposed of		
17. AGENCY RECORDS OFFICER (TYPED) J.A. Duncan			18. SIGNATURE <i>J.A. Duncan</i>			ACTION BY THE STATE RECORDS COMMITTEE			<input checked="" type="checkbox"/> APPROVED <input type="checkbox"/> APPROVED AS AMENDED <input type="checkbox"/> DISAPPROVED			RECORD GROUP NUMBER FOR THE ATTORNEY GENERAL FOR THE STATE AUDITOR FOR THE STATE ARCHIVIST	